

TSA

TOBACCO SETTLEMENT AUTHORITY

Meeting Agenda - Revised on January 31, 2023

YOU ARE HEREBY NOTIFIED that the Tobacco Settlement Authority will hold a Special Meeting at 1:00 p.m. prevailing Pacific Time on Friday, February 3, 2023, in the Board Room at the Authority's offices located at 1000 2nd Ave., Suite 2800, Seattle, WA 98104 to consider the items in the agenda below.

Pursuant to RCW 42.30.030(2), which encourage public agencies to provide for public access to meetings, this meeting can also be viewed via Zoom or joined telephonically.

To join virtually, please go to www.zoom.us and enter:

Meeting ID: 824 6000 2158

Passcode: 068728

Participants using a computer without a microphone who wish to participate verbally, please dial: 1-(888) 788-0099 U.S. toll-free

Please note that the line will be muted to the public except during the public comment portions of the meeting.

I. CALL TO ORDER: *Chair, Carla DewBerry*

II. APPROVAL OF THE AUGUST 2, 2022 SPECIAL MEETING

MINUTES: *Chair*

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III. ACTION ITEMS:

A. Finance Report – *Fenice Taylor*

1. Consider and Act on acceptance of Final Audit Report

a. Presentation of Independent Auditor's Report – *Eide Bailly*

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2. Consider and Act on acceptance of the current Financial Statement

3

3. Invoice for Services

4



IV. INFORMATION ITEMS

A. Trustee Report – *Christine Ok, U.S. Bank*

B. Status of Nonparticipating Manufacturer (NPM) Adjustment Arbitration

– *Cam Comfort, Senior Assistant Attorney General, Attorney General’s Office*

V. ADDITIONAL INFORMATION ITEMS

A. Executive Director’s Report – *Steve Walker*

B. Authority Meeting Schedule – *Steve Walker*

1. June 7, 2023

2. December 6, 2023 – *if necessary*

VI. PUBLIC COMMENT: Chair

(May limit public comment to five minutes or less per person).

VII. MISCELLANEOUS BUSINESS AND CORRESPONDENCE

VIII. EXECUTIVE SESSION *(if necessary)*

IX. ADJOURNMENT

PUBLIC ENGAGEMENT AT AUTHORITY MEETINGS

All Board meetings of the Tobacco Settlement Authority are open to the public. Our intention is to welcome all members of the public and to provide a clear and reasonable process through which they can share their thoughts with us.

Different ways to Join the Authority Meetings:

1. Meeting link:
<https://us02web.zoom.us/j/82460002158?pwd=UjJ0cXFLOHVsS05saDcvWFE5ZEk0dz09>
2. At www.zoom.us, go to “Join a Meeting,” and enter:
Meeting ID: 824 6000 2158
Passcode: 068728
3. To participate by phone, dial: 1-(888)-788-0099 or 1-(877)-853-5247
4. Members of the public can attend the 1:30 p.m. Special Meeting in-person in the 28th Floor Board Room, located at 1000 Second Avenue, Seattle, WA 98104-3601.

During Meetings: During board meetings, attendees can see and hear all presentations and business taking place. Microphones will be turned off except to receive comment during public hearings and the public comment period.

Public Hearings: Public hearings are generally held separately from Authority board meetings, but there may be exceptions. Please limit comments to those directly related to the public hearing topic.

Public Comment:

- **Purpose of Public Comment** - During this period, the Board members listen to public concerns and comments but do not generally engage in dialogue. Staff will follow up with commenters who request assistance or answers to questions, providing that contact information is shared. Anyone who wishes to speak during the public comment period can take this opportunity.
- **When to Comment** - The public comment period takes place after the executive director’s report. Typically, the public comment period is reached after about an hour but may be sooner or later.
- **Raising Your Hand in Zoom or Through Phone Participation** - To give us a sense of the number of people wishing to speak and help us call on you in an orderly fashion, the meeting Chair will ask you to use the Zoom “raise hand” feature to indicate you would like to speak. People participating on the telephone can press *9 to virtually “raise a hand.” Whether or not you are able to virtually raise a hand, the Chair will provide time and opportunity for all to share their comments before closing the public comment period.
- **Timing of Comments** - We ask that speakers keep their comments brief (2 to 3 minutes). The Chair may ask you to begin bringing your statement to a close after that time, especially if others are waiting to speak. Our intention is not to impose a specific time limit unless it seems necessary to ensure that a sufficient number of speakers have an equal opportunity to express their thoughts.